

Instructions for using eShip Global

Students can create a shipping label using [eShip Global](#) which can then be printed by ISSS staff to send out immigration documents. Students are responsible for paying the shipping costs, but are able to select the carrier and type of service they prefer.

Please follow the steps below to create a shipping label.

- Select “student sign up” if it’s your first time using eShip Global.
- Follow the registration instructions to enter your mailing address for receiving documents and your billing information.
- You must fill in the “Reference/Comment” field with the name of the documents you are requesting.
- Select ISSS as the sending organization.

Additional information about eShip Global:

- Students can select different shipping methods or service providers to compare prices and shipping times. **Note:** DHL is the only service that will currently mail documents to embargoed countries.
- For more information see the FAQ’s on the [eShip Global website](#).