



## REQUEST FOR TRANSFER OUT OF SEVIS RECORD

This form is required for international students requesting to transfer their SEVIS record from UNC-Chapel Hill to another U.S. school. ISSS will not transfer out a student's SEVIS record until proof of admission to the other school has been received. Please be informed and/or reminded of the following:

- You MUST submit this form together with the following documents:
  - Admission letter from the new school
  - Transfer-in form to be completed by UNC ISSS Advisor, IF required by the new school
- Your SEVIS transfer release date is the date on which the other school will obtain access to your SEVIS record.
- An ISSS advisor will typically set the transfer release date to the end date of the current semester at UNC if you are still enrolled.
- If you have been authorized to work on practical training (OPT or CPT for F-1 students; Academic Training for J-1 students), your work authorization will no longer be valid after the transfer release date. Working beyond that date will result in a violation of your F-1 or J-1 status. Contact ISSS if you have questions about the appropriate transfer release date to request.
- The SEVIS record must be transferred out no later than the end of the 60-day grace period following program completion for F-1 students. If you are a J-1 student, your transfer release date must be before the expiration date on your current Form DS-2019.
- If you are not eligible for a transfer out of your SEVIS record, it may be necessary for you to travel and re-enter the U.S. with an "initial" I-20 or DS-2019 from your new school, which will require repayment of the SEVIS I-901 fee and application for a new visa.

### STUDENT INFORMATION

Name: \_\_\_\_\_ PID: \_\_\_\_\_

Immigration Status:    F-1        J-1    Email: \_\_\_\_\_    Phone: \_\_\_\_\_

Current Degree Level:    Bachelor's    Master's    Doctoral    Major/Dept.: \_\_\_\_\_

### AUTHORIZATION FOR RELEASE OF SEVIS RECORD

Transfer School Name: \_\_\_\_\_

Name/Location of Campus (if multiple): \_\_\_\_\_

Initial Term at New School: \_\_\_\_\_

Requested Transfer Release Date (mm/dd/yyyy): \_\_\_\_\_

*By signing this form, I authorize ISSS to update my SEVIS record for transfer and release my record to the above-named school. I also authorize ISSS to contact advisors at the new institution regarding my transfer if necessary.*

**SIGNATURE OF STUDENT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_