



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

INTERNATIONAL STUDENT AND SCHOLAR SERVICES

FedEx GLOBAL EDUCATION CENTER
CAMPUS BOX 5240

DOCUMENTS RECOMMENDED WHEN APPLYING FOR U.S. VISA STAMP (F-1 or J-1 students)

- **Current Form I-20/DS-2019** with correct funding and program information, **Signed for travel** by International Student and Scholar Services (ISSS)
 - **If your funding has changed significantly**, i.e., the funding listed on your immigration document is dramatically different in **amount** or in **source**; please contact ISSS. You will have to bring by a new letter of employment/sponsorship, or new proof of other funding, so that ISSS can produce a new SEVIS document (Form I-20 or DS-2019) with corrected funding.
- **Passport** (check validity/expiration to make sure you do not need to renew it before applying for a visa stamp)
- **Financial statements** (i.e. letter from department stating work and/or funding, or other proof of funding).
- **SEVIS fee receipt**: I-901 receipt notice or confirmation printed from <http://www.fmjfee.com>
Note: All continuing students in F-1 or J-1 status who began their programs prior to September 1, 2004 **will not** have to pay the fee unless they need to regain or change status through reinstatement or travel. The fee is not required for simple transactions such as transfers, extensions of status, change in educational level or major, or practical/academic training applications.
- **Other supporting documentation**:
 - the letter of admission to the University of North Carolina at Chapel Hill
 - an award letter from the UNC department (if you have received an assistantship) or from a scholarship program (if you have been awarded a scholarship or fellowship)
 - proof of financial support (if you are privately funded)
 - TOEFL scores (if applicable).
 - School transcripts with a record of your grades.
 - a marriage certificate (for spouse)
 - birth certificates (for children)

VISA DELAYS DUE TO SECURITY CLEARANCES: If you are studying a subject that may be considered “sensitive” you may be subject to a security clearance. This may delay your ability to get your visa, so apply as early as possible to give yourself more time to obtain your visa. Also you should travel with a letter from your academic advisor that clearly explains your specific field of study or research. If you are significantly delayed and may not be able to get your visa and re-enter the US in time for next semester, please keep in contact with us (Email: oisss@unc.edu) regarding your situation so we can advise you.

DOCUMENTS RECOMMENDED FOR *DEPENDENTS* APPLYING FOR U.S. VISA STAMP (F-2 or J-2)

- Current Form I-20/DS-2019 including the required minimum funding for dependents. Original documentation of any personal or family funds indicated on the Form DS-2019/I-20.
- Proof of dependent status (ORIGINAL marriage certificate and/or birth certificates for children)
- Passport (check passport validity to make sure it does not need to be renewed before applying for a visa stamp)
- The SEVIS fee is not required for F-2 and J-2 dependents.

Copies of the following from the F-1/J-1 primary visa holder (if applying for the visa stamp separately):

- Financial statements (i.e. letter from department stating work and/or funding, or other proof of funding).
- DS-2019 / I-20
- Passport information page(s) (must include biographical information and passport validity/expiration)
- Visa stamp in the passport
- I-94 card (front and back)